

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING – PUBLIC HEARING
TUESDAY, SEPTEMBER 14, 2021

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on September 14, 2021 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Jon Porter, Marcus Johnson, Jack Dailey, and Jason Tisthammer. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Water Commissioner Warren Myers, Police Chief Brent Lipker, Officers Joe Predmore and Mike Mapel, and City Attorney Darren Wright. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR’S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor thanked the Wolf Foundation for their \$14,000 donation for the new pool water walk. Mayor Jarecki noted that Administrator Devine has been invited to the International Institute of Municipal Clerks Conference in Utah next week and he plans to attend.

2. CONSIDER MINUTES OF THE AUGUST 10, 2021 AND SEPTEMBER 7, 2021 CITY COUNCIL MEETINGS FOR APPROVAL

Councilman Porter made a motion to approve minutes of the August 10, 2021 and September 7, 2021 City Council meetings; second by Dailey. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None.**

3. CONSIDER INTERLOCAL AGREEMENT WITH BOONE CENTRAL SCHOOL DISTRICT FOR USE OF SOFTBALL FIELD

Clerk Devine noted the only change from last year is that the addendum for Covid DHM’s were removed from the agreement. Councilman Dailey made a motion to approve the Interlocal Agreement with Boone Central School District for use of softball field, second by Johnson. **Vote: Yeas; Dailey, Tisthammer, Johnson, Porter. Nays; None.**

4. OPEN PUBLIC HEARING FOR THE 2021-2022 ALBION 1 AND 6 YEAR STREET IMPROVEMENT PLAN

Mayor Jarecki opened the public hearing at 7:48 p.m. The Mayor sought public input. None at this time. Mayor Jarecki stated that the hearing would remain open throughout the meeting and public input would continue to be received.

Clerk Devine reviewed the 1 and 6 Year Street Improvement Plan with the council. Devine stated that alleys do not meet the classification of “street” in the 1 and 6 Year Street Plan, so our plan to pave them will have to be a supplemental plan that we can adopt.

At 8:30 p.m. Mayor Jarecki again sought public comment. Jim Dickerson of the Albion newspaper asked if the 1 and 6 Year Plans were separate. Clerk Devine stated that nothing is on the 1-Year Plan, everything is on the 6-Year Plan. The Mayor asked for further comment. Hearing none, he closed the public hearing at 8:35 p.m. **No action taken.**

5. **CONSIDER BOONE COUNTY DEVELOPMENT AGENCY MEMBERSHIP AGREEMENT AND DISBURSEMENT AGREEMENT FOR APPROVAL**

Michelle Olson, director of BCDA presented the council with detail of membership benefits. Ms. Olson gave numerous examples of ways they promote and aid in the economic development of Boone County. Council members reviewed the agreement. Councilman Johnson made a motion to approve the 2021-2022 BCDA Membership and Disbursement Agreements, second by Tisthammer. **Vote: Yeas; Porter, Tisthammer, Dailey, Johnson. Nays; None.**

6. **CONSIDER 2021-2022 BUDGET FOR ADOPTION**

Clerk Devine stated that the budget remains exactly as was presented at the special meeting last week. However, the adoption of the budget requires a separate meeting from the open public hearing. Council members reviewed the resolution. Councilman Porter made a motion to approve Resolution 113(21), approving and adopting the 2021-2022 Budget Statement, including an additional 1% increase of restricted funds authority, and setting the 2021-2022 property tax request; second by Johnson. **Vote: Yeas; Dailey, Porter, Tisthammer, Johnson. Nays; None.**

Councilman Porter made a motion to approve the 2021-2022 Capital Improvement Plan, second by Johnson. **Vote: Yeas; Porter, Dailey, Johnson, Tisthammer. Nays; None.**

7. **CONSIDER RESOLUTION 114(21) AN INTERLOCAL AGREEMENT WITH THE COUNTY OF BOONE ALLOWING EXISTING BOONE COUNTY EMPLOYEE TO CONTRACT WITH THE CITY TO PROVIDE STREET SUPERINTENDENT SERVICES**

Clerk Devine explained the services that Street Superintendent, Stacey Ziemba, provides the City. The main duty is assisting with compiling our data for certification to the State. The City receives \$1,500 per year from the State as incentive to have a licensed Street Superintendent. This compensates for what we pay the Street Superintendent. Devine stated there has been no change from the previous year contract. Councilman Porter made a motion to introduce and approve Resolution 114(21), second by Johnson. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None.**

8. CONSIDER JOB DESCRIPTION OF POLICE LIEUTENANT FOR ADDITION TO THE CITY OF ALBION JOB DESCRIPTIONS

Chief Lipker explained the main responsibility that is included in the Police Lieutenant job description that is not in the Police Officer job description, is that the Lieutenant may assume command responsibilities in the absence of the Police Chief. There should be someone available to take charge when the Chief is not available for immediate service. Council members reviewed the Police Lieutenant Job Description. Councilman Dailey made a motion to approve job description of Police Lieutenant for addition to the City of Albion Job Descriptions, second by Tisthammer. **Vote: Yeas; Dailey, Johnson, Tisthammer, Porter. Nays; None.**

9. CONSIDER MAYOR APPOINTMENTS

- Joe Predmore to Police Lieutenant
- Craig Gragert to Sewer Commissioner- (No longer interim)
- Warren Myers to Water Commissioner – (No longer interim)

Councilman Dailey made a motion to approve Mayoral appointments of Joe Predmore to Police Lieutenant; Craig Gragert to Sewer Commissioner; and Warren Myers to Water Commissioner, second by Johnson. **Vote: Yeas; Tisthammer, Porter, Dailey, Johnson. Nays; None.**

10. CONSIDER MEMBERSHIP APPLICATIONS OF AUDREY WONDERCHECK AND LANCE DAHLQUIST TO THE ALBION VOLUNTEER FIRE DEPARTMENT

Clerk Devine noted that Fire Chief Benne recommends approval. Councilman Porter made a motion to approve membership applications of Audrey Wondercheck and Lance Dahlquist to the Albion Fire Department, second by Tisthammer. **Vote: Yeas; Dailey, Tisthammer, Johnson, Porter. Nays; None.**

11. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS

Administrator Devine had previously provided a report for council review. Devine added that City Sales Tax was at a record high this past Fiscal Year, with an approximate 13% growth. **No action taken.**

12. NUISANCE REPORT FROM ALBION POLICE DEPARTMENT

- **CONSIDER RESOLUTION 117(21) DECLARING NUISANCE**

Officer Mapel stated that he has hired a contractor to clean up three nuisance properties that had already been declared. Council members reviewed the Police Inspection Report for an additional nuisance. Councilman Porter made a motion to introduce and approve Resolution 117(21)-1, second by Dailey. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None.**

13. CONSIDER BILLS FOR APPROVAL

- CONSIDER MONTHLY BILLS FOR APPROVAL

Councilman Johnson made a motion to approve the monthly bills for payment, except for Speed Services bill; second by Porter. **Vote: Yeas; Dailey, Johnson, Porter, Tisthammer. Nays; None.**

Councilman Dailey made a motion to approve Speed Services bill, second by Johnson. **Vote: Johnson, Tisthammer, Dailey. Nays; None. Abstain; Porter.**

14. CONSIDER MANAGER APPLICATION OF KINSEY BOSSELMAN FOR BOSSELMAN PUMP & PANTRY INC. DBA PUMP & PANTRY 25 UNDER LICENSE #D-113924

Councilman Porter made a motion to approve manager application of Kinsey Bosselman for Bosselman Pump and Pantry Inc, DBA Pump & Pantry #25 under license #D-113924; second by Dailey. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None.**

15. CONSIDER RESOLUTION 115(21) ADOPTING THE 2021-2022 ALBION 1 AND 6 YEAR STREET IMPROVEMENT PLAN

Councilman Johnson made a motion to introduce and approve Resolution 115(21) Adopting the 2021-2022 Albion 1 and 6 Year Street Improvement Plan, second by Porter. **Vote: Yeas; Porter, Johnson, Tisthammer, Dailey. Nays; None.**

16. CONSIDER RESOLUTION 116(21) AUTHORIZING THE MAYOR TO SIGN THE 2021 MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE TO NEBRASKA BOARD OF PUBLIC ROADS AND CLASSIFICATIONS AND STANDARDS FORM

Clerk Devine explained that this resolution confirms that the City of Albion passed the resolution adopting the 2021-2022 One and Six Year Street Improvement Plan; and that the City approved a budget that is in compliance with the State requirements. Councilman Dailey made a motion to introduce and approve Resolution 116(21) Authorizing the Mayor to sign the 2021 Municipal Annual Certification of Program Compliance, second by Johnson. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None.**

17. DISCUSS THE CAMPGROUND EXPANSION AND AGREEMENT WITH THE COUNTY AND AG SOCIETY FOR RESERVATION OF CAMP SPOTS DURING EVENTS – AGENDA ITEM REQUESTED BY CHUCK ROLF

Chuck Rolf of the Boone County Ag Society explained they are hosting many events that have attendees requesting to reserve a campground spot. The Ag Society is requesting to be able to reserve a certain number of spots during these events. There was discussion of how many new campground spots to include in the expansion; and how to go about reserving a certain number of spots. Staff to meet and discuss with Rolf and present formal amendment to agreement for council consideration in the future. **No action taken.**

18. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

Special Meeting – September 28, 2021 at 7:30 a.m.

- To approve Fiscal Year End bills for payment

Next Regular Meeting – October 12, 2021 at 7:30 p.m.

- Zone change request of White Star Oil, LLC

19. **ADJOURN**

At 8:36 p.m. Council Member Porter made a motion to adjourn the meeting, second by Dailey. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk